



## YSO Policy: Staff Training

This is part of a policy from a faith-based organization that serves youth, however, this policy can be adapted to any organization. For this policy, BE SAFE recommends the following:

- Require that all personnel at the agency attend a child abuse prevention and education training,--- regardless of whether the staff work directly with youth;
- Define “abuse” in this policy to include physical, sexual, and emotional abuse, and neglect.
- For more resources on effective trainings for staff, check out our BE SAFE Partner Trainings ([link](#))

### Policy:

Education and training requirements for personnel:

- a. Three hours of child abuse prevention education and training is required for all *Personnel Who Regularly Work With or Around Children or Youth* before they start their work with children or youth or, if that is not possible, one hour of child abuse awareness training before they start their work and the rest of the training within three months of starting.
- b. One hour of child abuse awareness education and training is required for all *Personnel Who Occasionally Work With or Around Children or Youth* before they start their work with children or youth.
- c. Personnel who are responsible for screening, selection and supervision of others in programs for children and youth are required to complete an additional three (3) hours of specialized education and training in screening, selection and monitoring every two years.

